

How to easily submit multiple results for 1 analyst

The [sample entry screen](#) is primarily used to enter 1 result per analyte/analyst. If you need to enter a second result for the same analyst please follow the quick step guide below.

1. Enter Results.
2. Save Data.
3. Click the analyte name to enter additional results for this analyst.

1. Select an analyst name or enter a lab result.
2. Enter your results
 - a. Ensure your results are entered using (.) as your decimal symbol and (,) as your thousand separator - [Amend Regional Settings](#)
 - b. Fields marked with * are mandatory. Units are mandatory with a numeric result
 - c. LOQ or LOD results should be submitted as <# or >#
 - d. If other is selected as the method, please supply comments
 - e. Only return results for applicable analytes, only analytes with a result will be saved
3. Add or remove analytes from this page - [Amend Screening Profile](#)

2.

Enter results for:

Results Saved									
Analyte	Method*	Result	Unit*	Uncert(Standard)	Uncertainty Unit	Analysis Date	Nominated	Comments	Delete Result
Total aerobic mesophilic count	Other	2,000	cfu/g	100	log10	01/07/2015	<input checked="" type="checkbox"/>	N/A	Delete Result
Escherichia coli	MPN	1,000	cfu/g		log10	01/07/2015	<input checked="" type="checkbox"/>		Delete Result
Coliforms	VRBA Pfi	1,500	cfu/g		log10		<input checked="" type="checkbox"/>		Delete Result
Enterobacteriaceae	Petrifilm	500	cfu/g	50	log10	01/07/2015	<input checked="" type="checkbox"/>		Delete Result

3.

1.

The [analyte entry screen](#) allows you to enter multiple results per analyst.

1. Enter Results.
2. Save Data.
3. Click 'New' to enter more results.
4. Click the sample name to return to sample entry.

4.

Round: 231

[16D - Indicator Combination](#)

Analyte: Total aerobic mesophilic count

Result submission deadline -

1. Select an analyst name or enter a lab result.
2. Enter your results
 - a. Ensure your results are entered using (.) as your decimal symbol and (,) as your thousand separator - [Amend Regional Settings](#)
 - b. Fields marked with * are mandatory. Units are mandatory with a numeric result
 - c. LOQ or LOD results should be submitted as <# or >#
 - d. If other is selected as the method, please supply comments
 - e. Only return results for applicable analytes, only analytes with a result will be saved

New Edit Delete Select All Results Unselect All Results										
Select	Analyst	Method	Result	Unit	Uncert(Standard)	Uncertainty Unit	Analysis Date	Nominated Result	Comments	#
<input checked="" type="checkbox"/>	Lab Result	Petrifilm	5000	cfu/g		log10	01/07/2015	<input checked="" type="checkbox"/>		Save Cancel
<input type="checkbox"/>	Lab Result	Other	2,000	cfu/g	100	log10	01/07/2015	<input checked="" type="checkbox"/>	N/A	Edit Delete

3.

1.

2.

If you encounter any difficulties returning your results or just need some advice and tips, please do not hesitate to contact us at ptsupport@lgcgroup.com.

N.B. The screenshots used in this document may differ slightly from the screens you see on the website.